

**JUVENILE JUSTICE COMMISSION**  
**POLICE DEPARTMENT INSPECTION REPORT**

*Please respond to sections that apply to facility you are inspecting. Type or print clearly.*

FACILITY NAME: Sebastopol Police Department INSPECTION DATE: June 24, 2021

LAST INSPECTION: December 2020

ADDRESS: 6850 Laguna Parkway, Sebastopol, CA. 95472

PHONE NUMBER: 707-829-4400

FAX: 707-829-0967

FACILITY MANAGER: Chief of Police Kevin Kilgore

STAFF INTERVIEWED: Chief Kilgore and Lieutenant Ron Nelson

PRESIDING JUVENILE COURT JUDGE: Honorable Ken Gness

COMMISSION CHAIR: Arnie Rosenfield

NAME

SIGNATURE

COMMISSION INSPECTION TEAM:

Mary Cone

**MAJOR CONCERNS AND RECOMMENDATIONS**

No concerns indicated at this time.

Sebastopol's new Chief Kilgore and new Lieutenant Nelson are working hard to provide a welcoming approach toward young people in the community. In April, both Chief Kilgore and Lieutenant Nelson challenged some members of the Analy High School track team to a race up a very steep hill behind the police station. (In their defense, they were in full gear.)

During the pandemic, Sgt. Andy Bauer participated in a webinar with Analy High School on "How to Talk to your Kids About the Increased Usage of Xanax and Fentanyl in Sonoma County."

Additionally, during the pandemic the Sebastopol Police Department had a virtual presence with junior high students.

Sebastopol PD is working on a grant from the Department of Justice to provide vape detectors to the school district.

Our recommendation is for Sebastopol PD to continue the good work.

## **CONDITIONS OF SECURE DETENTION**

### **Are minors provided with orientation?**

Yes, juveniles brought into this facility are given an explanation regarding why they are there, what to expect while they are there and what is going to happen next. They are told they will be released to a parent or guardian or transferred to juvenile hall.

### **Purpose of secure detention:**

Rarely is a juvenile placed in a cell. In most instances he or she is processed at the computer station next to the sally port and then stays with the arresting officer. The cells would only be used in the event the youth was a threat to themselves or others or if an adult offender was brought in during the time the juvenile was present. In that event, the juvenile would be placed in the cell where there is no visual of the other cells.

### **Length of time secure detention expected to last:**

Juveniles are held in the facility only long enough to decide the determination. The appropriate action may be release to a parent or guardian, a citation and release, or transfer to juvenile hall. The length of time a juvenile is kept in secure detention is minimal.

### **Maximum six-hour time limit**

This police station has strictly enforced the maximum 6 hour time limit. In reviewing the department's logs, 3 youth were detained during this review period but none longer than 6 hours.

## **CONDITIONS OF CELL/LOCKED ROOM**

### **Proximity to adult inmates:**

Juveniles are always kept separate from adult offenders.

### **Ability and frequency of staff to supervise minor:**

Detained juveniles are constantly under visual and auditory surveillance by staff. Cells have cameras that provide video and audio and are constantly monitored by personnel while occupied by a juvenile.

### **Constant auditory access to staff:**

See above.

### **Provided with a snack if requested:**

If a juvenile is hungry, an officer will go into town for food.

### **Access to toilets and washing facilities:**

Holding cells are equipped with toilets and sinks.

**Access to drinking fountain or water:**

There is water available.

**Provisions to provide clothing or blankets to assure comfort:**

Blankets are available in the cupboard near the computer station.

**CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE**  
**(E.G. CUFFING RAIL)**

There is no cuffing rail at this facility.

**Constant Supervision:**

N/A

**30 Minute limit and watch commander approval every 30 minutes thereafter:**

N/A

**Minors placed in cell when one becomes available:**

N/A

**Access to toilet and washing facilities:**

N/A

**Access to drinking fountain:**

N/A

**CONDITIONS OF NON-SECURE DETENTION**

**Constant supervision:**

Any minor in custody is always kept within sight of police personnel.

**Males and females in same room:**

Male and female detainees are never kept in the same room

**List the names, dates, starting and ending time and circumstances for all minors held in the law enforcement facility longer than six hours. Use additional pages if necessary.**

In the last year, 3 minors have been held in secure detention – none approaching 6 hours.

### **MINORS INTERVIEWED (COMMENTS)**

No minors were in custody at the time of this inspection.

### **DISTRIBUTION OF JUVENILE JUSTICE COMMISSION INSPECTION REPORTS**

#### **Board of State & Community Corrections:**

The Board of State & Community Corrections recommends commissions prepare and submit an inspection report for each adult lockup inspected by the commission. We suggest that copies of inspection reports be distributed to the Chief Probation Officer and other pertinent county agencies as directed by the Court.